



## **Mountsett Crematorium Joint Committee**

**Date**        **Friday 4 February 2011**  
**Time**        **10.00 am**  
**Venue**       **Bridges Room, Civic Suite - Gateshead Council**

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### **Business**

#### **Part A**

**[Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's  
agreement]**

1. Apologies for Absence
2. Chairman's Announcements
3. Declarations of Interest, if any.
4. Minutes of the meeting held on 23 September 2010. (Pages 1 - 6)
5. Appointment of Treasurer to the Joint Committee (Pages 7 - 10)  
Joint Report of Corporate Director Neighbourhood Services and  
Corporate Director Resources.
6. External Audit 2009/2010 - Progress Update (Pages 11 - 42)  
Joint Report of Corporate Director Neighbourhood Services and  
Corporate Director Resource
7. Financial Monitoring Report - Spend to 31 December 2010 and  
Forecast Outturn at 31 March 2011. (Pages 43 - 48)  
Joint Report of Corporate Director Neighbourhood Services and  
Corporate Director Resources.
8. Risk Register Update 2010/11 (Pages 49 - 82)  
Joint Report of Corporate Director Neighbourhood Services and  
Corporate Director Resources.
9. Review of the Effectiveness of the System of Internal Audit for 2009/10  
(Pages 83 - 116)  
Joint Report of Corporate Director Neighbourhood Services and  
Corporate Director Resources.
10. Internal Audit SLA 2011/2012 (Pages 117 - 154)  
Report of the Internal Audit Manager.

11. Provision of Support Services SLA 2011/2012 (Pages 155 - 170)  
Joint Report of Corporate Director Neighbourhood Services and Corporate Director Resources.
12. Fees and Charges 2011/2012 (Pages 171 - 176)  
Joint Report of Corporate Director Neighbourhood Services and Corporate Director Resources.
13. 2011/2012 Revenue Budgets (Pages 177 - 186)  
Joint Report of Corporate Director Neighbourhood Services and Corporate Director Resources.
14. Future Meeting Dates
15. Such other business as, in the opinion of the Chairman of the meeting is of sufficient urgency to warrant consideration.

### **Part B**

#### **Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)**

16. Report of the Superintendent & Registrar (Pages 187 - 192)

**Colette Longbottom**  
Head of Legal and Democratic Services

County Hall  
Durham  
27 January 2011

To: **The Members of the Mountsett Crematorium Joint Committee**

#### **Durham County Council:-**

Councillors: O Temple (Chairman), A Bainbridge, J Docherty, M Hodgson, O Johnson, J Nicholson, B Stephens and J Wilson

#### **Gateshead Council:**

Councillors K Dodds (Vice-Chairman), M Gannon, M Ord, P Ronan, J Hamilton, D Davidson and M Wallace

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